



# 10 tips to improve the well-being of Employees on Business Travel

## BEFORE THE TRIP



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### Implement flexible policies

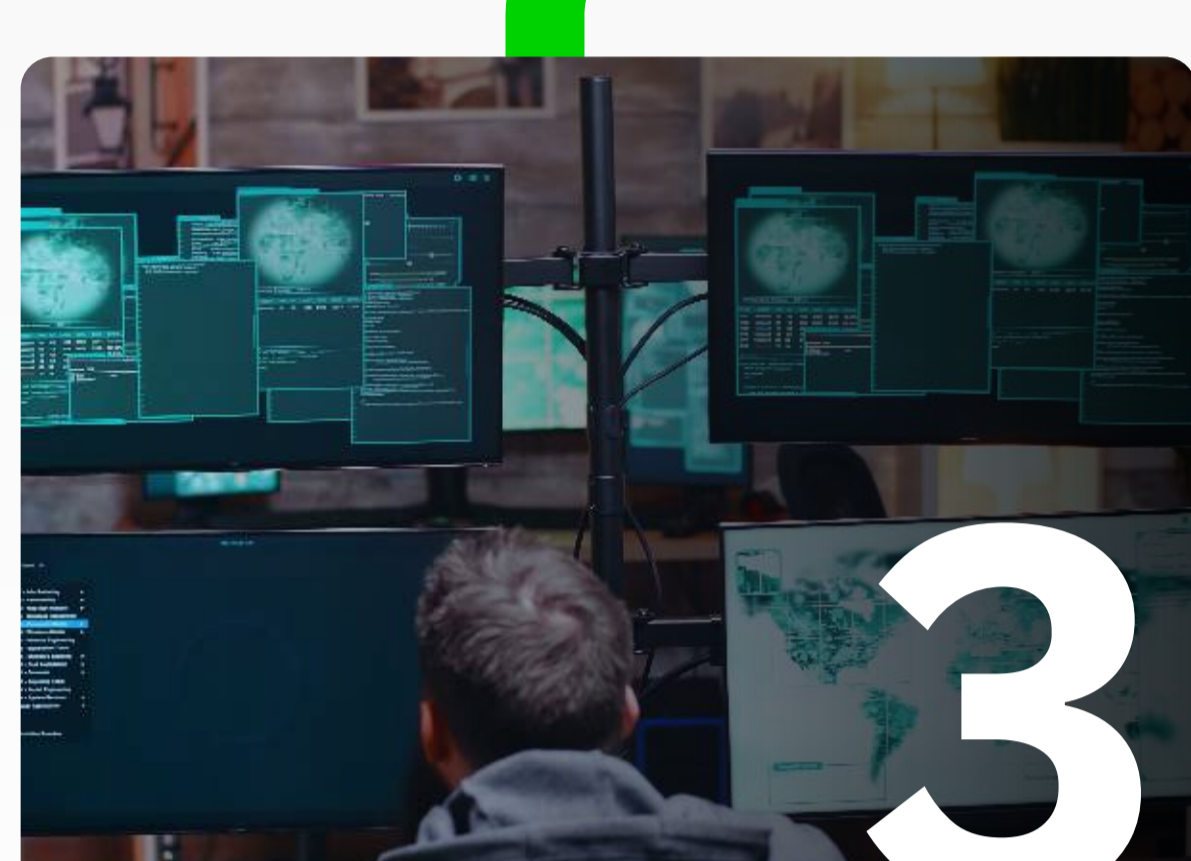
With a flexible travel policy, your employees can better manage their time and personal lives, which improves their quality of life. You will see a significant difference in their engagement and motivation at work.

### Provide logistical support

With logistical support, your employees can focus on high-value tasks instead of spending time organizing their travel. Booking tools and a team of travel experts are benefits that make a difference.



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### Protect your employees

Ensuring the safety of your employees while traveling is essential. Providing information about potential risks, 24/7 emergency assistance, and real-time security monitoring are measures that reassure your employees and allow them to travel peacefully.

## DURING THE TRIP



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### Stay connected

Effective communication tools allow your employees to stay connected with their families and colleagues, enabling them to maintain connections no matter where they are in the world.

### Encourage a healthy lifestyle

Balanced meals and promoting physical exercise are important measures to encourage a healthy lifestyle for your employees, even traveling for business. This can also improve their mental well-being and, consequently, their productivity.



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### Provide a comfortable work environment

Employees who feel comfortable in their work environment are more productive. Offering accommodations with suitable workspaces is a benefit that can improve your employees' satisfaction while on the move.

### Offer entertainment options

Entertainment options can help your employees relax and recharge during their free time. This can also improve their emotional well-being and productivity.



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### Encourage collaboration

Organizing group activities and team meetings during business trips can strengthen team cohesion and encourage collaboration. This can also enhance your employees' engagement in their work.

### Promote work-life balance

Providing your employees with the opportunity to personalize their business travel, allowing them to engage in "bleisure" activities, can improve their well-being and motivation at work. It also shows that you care about their work-life balance.



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## AFTER THE TRIP



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### Simplify administrative processes

Managing expense reports can be tedious and time-consuming. By implementing an expense management solution, you simplify administrative processes and improve your employees' experience. This can also enhance their satisfaction and motivation at work.