



FCM Meetings & Events

South Africa

FCM¹ MEETINGS
& EVENTS




Where logic meets magic

YOUR FULL-SERVICE MEETINGS AND EVENTS PARTNER

Whether it's networking drinks, an annual conference for thousands or a small global team meeting, FCM Meetings & Events has the perfect blend of expertise, technology and knowledge to maximise both engagement and return on investment.

With the best talent in the event industry, our services include event planning, big-stage productions, group travel requirements and meetings co-ordination. Detail-orientated while sticking to your objectives, our events will leave your audiences wowed, your team focused, and your stakeholders' ROI-happy. We know your meetings and events must satisfy both the needs of event organisers such as Marketing and HR, and the commercial needs of departments like Procurement and Finance. That's why here, we believe creativity and commerciality aren't mutually exclusive.

Your Complete M&E Solution

- **END-TO-END OFFERING**
A complete, under-one-roof meetings and events solution — from strategy and planning to logistics, production and on-the-day delivery.
- **INTEGRATED TECHNOLOGY**
Smart, global-standard tools that support full-suite event design, build, communication, engagement and reporting.
- **SPECIALIST TEAMS**
Access to experienced meetings and events professionals, producers and coordinators dedicated to delivering flawless event execution.
- **GLOBAL BUYING POWER**
Exclusive access to a broad network of trusted suppliers, premium venues, production partners and event services to enhance quality, choice and value.

Trusted to create memorable events for top companies



Global Service Availability

Key

- Core locations
- Offices



Designed for South African Businesses

South African organisations are prioritising meetings and events more than ever — whether they're hosting them locally or across the globe. With rising costs, changing workplace expectations and growing demand for flexibility, businesses need smarter, more efficient ways to plan and deliver impactful experiences.

Companies are looking for better technology, sustainable choices and more engaging event solutions. At the same time, event logistics are becoming increasingly complex, making specialist support essential for visibility, cost control and seamless execution.

FCM Meetings & Events brings together global best practice and deep local insight to help South African businesses deliver exceptional events anywhere in the world.

Our solutions



Venue Finder

Find the perfect venue in a few clicks



Group Travel

Leave us to handle the complexity



Managed Meetings

Get a perfect plan at a perfect price



Event Management

Make the most of your time to shine





OUR SERVICES

Managed Meetings

Take the pain out of meetings planning. Leave handling venue sourcing to us, from pricing negotiation through to contract management. We'll make sure you have everything you need.

Less stress, more ROI

Stay focused on your goals while we manage the logistics and maximise your budget.

Inventive planning

Our creative approach creates engaging environments, leaving attendees feeling valued.

On-site expertise

Our team can support on-site to resolve issues and maintain a positive flow.

Smooth technology

Streamline attendee management, registration sites and reports.

OUR SERVICES

Event Management

Create unforgettable events, incentive experiences, roadshows, and corporate conferences without blowing your budget. As your full-service corporate event management partner, we can collaborate to deliver high-quality event experiences with meticulous planning, experience design, project management, creative strategy and productions services.

FCM Meetings & Events can support you through the whole event cycle:



ATTRACT

Create anticipation and prepare for success

- Logistics, contract management, reporting... we'll handle it all
- Budget planning
- Venue/supplier sourcing and contracts
- Risk mitigation and planning
- Technology and communications planning
- Registration and delegate management
- Agenda creation
- Sustainable options/initiatives



IMMERSE

Deliver a seamless and engaging experience

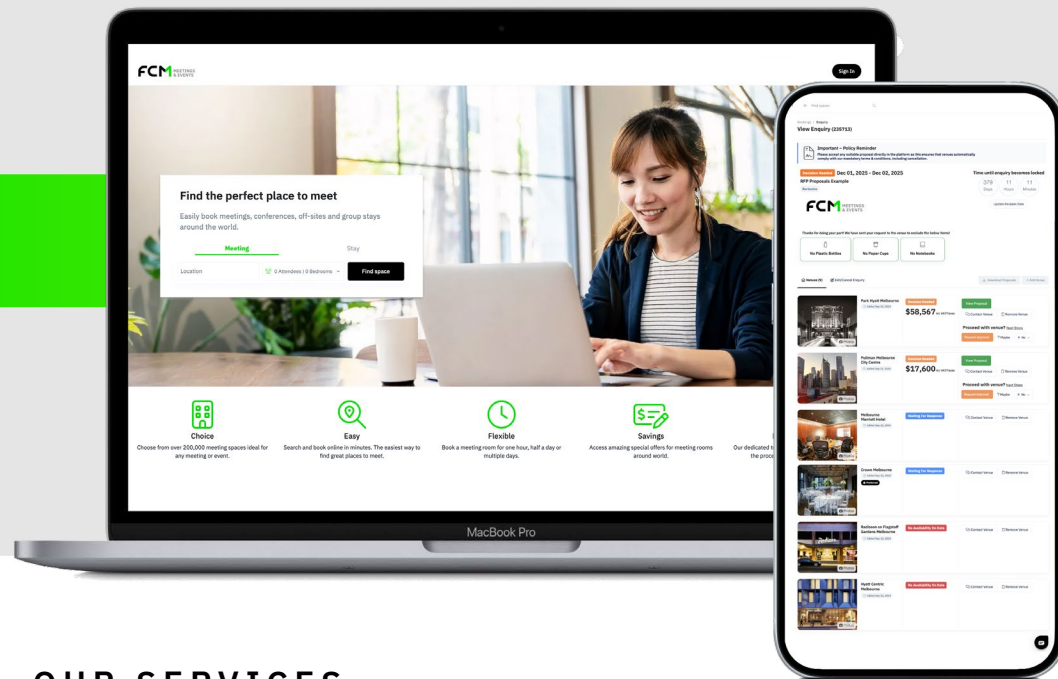
- On-site coordination
- Logistics and attendee experience
- AV and innovative technology
- Creative and experiential elements
- Content and speaker management
- Group and team activities



ACTION

Evaluate, learn and optimise

- Post-event feedback surveys
- Event debrief
- Data-driven insights
- Post-event digital communications
- Sponsorship ROI and engagement
- Reconciliation and reporting



OUR SERVICES

FCM Venue Finder

Take control of searching and booking venues where your organisation meets, eats and sleeps. Effortlessly view availability, compare what you get and streamline your communication with venues in FCM Venue Finder.

Effortless venue search

- Search for perfect venues across multiple locations with just a few clicks.
- Powerful filters and intuitive search make finding your ideal space a breeze.

Real-time availability and pricing

No more endless calls and emails! Get instant access to up-to-date availability and pricing information.

Data-driven decision-making

With built-in reporting and analytics, gain valuable insights and make informed venue selections based on past experiences and key metrics.



OUR SERVICES

Group Travel

Whether you're sending 10 or 10,000 attendees to your next corporate event, you need seasoned group travel specialists to handle even the most complex arrangements.

Full project management

Logistics, contract management, reporting... we'll manage it all.

Specialist support and technology

A dedicated point of contact, registration management and 24/7 support.

Control and predictability

Secure advance bookings with fixed rates up to 10 months before departure, with fee-free changes. *T&Cs apply.

Best and flexible rates

Access group rates and leverage our global supplier relationships for the best rates.

Robust reporting Mountains of insight. One breathtaking view.

Our implementation team transforms your event data into clear, actionable insights. Every data point you capture can be effortlessly visualised and accessed through your customised reporting portal on your dedicated event website.

View and filter results by country, department or office, track spend against budget by quarter or month, measure adoption by meeting or event, and break down spend by product type or supplier (air/land) — all in one intuitive dashboard.

Connect with an M&E expert to discover our *exclusive tech suite*.

The tech behind the tool

Our global technology ecosystem powers every part of your meetings and events experience. From intelligent integrations to bespoke builds, we bring everything together through a single-source-of-truth (SSOT) app and reporting portal — giving you complete clarity, control and confidence.

WHAT OUR TECH ENABLES

- Event registration and management (powered by Cvent)
- Event marketing tools to boost engagement
- Onsite solutions for seamless event delivery
- Self-booking options for larger groups
- Robust reporting and analytics delivering clear, consolidated data across all your events
- Survey and feedback tools to capture attendee sentiment

FILTER BY COUNTRY,
DEPARTMENT OR
OFFICE

SPEND AGAINST
BUDGET BY
QUARTER
OR MONTH

SPEND BY
PRODUCT TYPE

SPEND BY
SUPPLIER
(AIR/LAND)

ADOPTION BY
MEETING OR EVENT

